



Job Description: Props Stage Supervisor
Reports To: Head of Properties, Assistant Head of Properties, Director of Production

Summary:

Des Moines Metro Opera is a major summer opera festival located in Indianola, IA. The Company produces 3 new productions each season in a summer repertory schedule as well as a smaller scale chamber sized production in the 2nd Stages Series. Our 51st mainstage season includes a rental production of Bizet's Carmen, new production of Bartok's Bluebeard's Castle, and a new production of Prokofiev's Love for Three Oranges. The 2nd Stage Series includes a production of Redler's The Falling and The Rising which will be presented at Camp Dodge, as well as Kander's dwb (driving while black) which will be presented at three different community locales. The dates for DMMO's 51st Summer Festival are May 29 – July 28, 2023.

Principle Duties and Responsibilities:

- Assist the Head of Props in the preparation, construction, and repair of properties.
- Assist the Run Crew (Props Artisans and Props Interns) during all technical rehearsals, scene-shift rehearsals, dress rehearsals, and shows.
- Communicate any repairs needed during the run of shows to the Head of Props.
- Act as the liaison between Stage Management and Properties during scene shifts.
- Assist with maintaining a prop inventory throughout the season.
- Assist in scenic changeovers as needed

Essential Job Functions:

Works with creative teams and performers, independently utilizing their creative ability and artistic judgment to achieve a successful interpretation of designs for new productions. Consults with and updates the Head of Properties and Stage Management and keeps them informed of all stages of production.

Compensation:

\$700/week during the festival season.

\$300 travel stipend to be paid upon arrival.

DMMO will provide single occupancy air-conditioned dorm housing during the festival season.

Qualifications and Skills

Any Combination of education and experience providing the required skill and knowledge for successful performance would be qualifying. Typical qualifications would be equivalent to:

- 2+ years of experience working on a props crew
- Experience working on a backstage run crew
- Minimum BA/BFA in Theatre or equivalent professional experience
- Excellent verbal and written communication skills

Application Process:

Submit resume and cover letter, email or by mail to:

Des Moines Metro Opera

Attention: Bearclaw Hart, Director of Production

106 West Boston Avenue

Indianola, IA 50125

production@dmmo.org

Deadline:

Applications will be accepted until the position is filled. Applicant screening process to begin immediately.

As an Equal Opportunity Employer, Des Moines Metro Opera celebrates diversity and inclusion. We do not discriminate against any employee or job applicant on the basis of race, color, religion, national origin, creed, gender identity, sexual orientation, pregnancy, disability, age, veteran status, political affiliation or philosophy. All qualified applicants are encouraged to apply.