



**Job Description:** Assistant Show Operations Supervisor  
**Reports To:** ATD- Show Operations Supervisor, Technical Director  
**Supervises:** Show Operations Carpenters, Stage Interns

### Summary:

Des Moines Metro Opera is a major summer opera festival located in Indianola, IA. The company produces 3-4 new productions each season in a summer repertory schedule, presented within the intimate 467-seat theatre at the Blank Performing Arts Center. Our 52<sup>nd</sup> season includes a rental production of Rossini's *The Barber of Seville*, a new production of R. Strauss's *Salome*, a new production of Debussy's *Pelléas & Mélisande*, and a new production for the world premiere of Damien Geter and Lila Palmer's *American Apollo*.

### Principle Duties and Responsibilities:

- Assist the Show Operations Supervisor with the stage crew (Fly Chief, Show Operations Carpenters, and Stage Interns) during all changeovers.
- Coordinate with the Electrics and Properties departments as needed during changeovers.
- Monitor and enforce safe working techniques and rules on the stage and in the theater shop.
- Assist the Show Ops Supervisor in running the stage crew during all technical rehearsals, scene-shift rehearsals, dress rehearsals, and performances.
- Train Show Operations Carpenters and Interns as needed.
- Coordinate acquisition and purchase of carpentry materials.
- Assist in construction of scenery as needed.

### Dates of Employment:

Sunday, May 12 – Monday, July 28, 2024.

### Compensation:

\$750/week during the festival season.

\$300 travel stipend to be paid upon arrival.

DMMO will provide single occupancy air-conditioned dormitory style housing during the festival season.

### Qualifications and Skills

Any Combination of education and experience providing the required skill and knowledge for successful performance would be qualifying. Typical qualifications would be equivalent to:

- Minimum BA/BFA in Theatre or equivalent professional experience
- Extensive knowledge of how to operate shop tools and safety procedures
- 3+ years of experience working backstage in a production setting
- Excellent verbal and written communication skills
- Proven leadership ability

### Application Process:

Submit resume and cover letter via email with the subject line "Assistant Show Ops Super" to:

Production@dmmo.org

Attention: Bridget Anderson, Assistant Production Manager

### Deadline:

Applications will be accepted until the position is filled. Applicant screening process begins immediately.

As an Equal Opportunity Employer, Des Moines Metro Opera celebrates diversity and inclusion. We do not discriminate against any employee or job applicant on the basis of race, color, religion, national origin, creed, gender identity, sexual orientation, pregnancy, disability, age, veteran status, political affiliation or philosophy. All qualified applicants are encouraged to apply.