



Job Description: AGMA Assistant Stage Manager
Reports To: Production Stage Manager, Stage Management Team, Director of Production

Summary:

Des Moines Metro Opera is a major summer opera festival located in Indianola, IA. The company produces 3-4 new productions each season in a summer repertory schedule, presented within the intimate 467-seat theatre at the Blank Performing Arts Center. Our 52nd season includes a rental production of Rossini's *The Barber of Seville*, a new production of R. Strauss's *Salome*, a new production of Debussy's *Pelléas & Mélisande*, and a new production for the world premiere of Damien Geter and Lila Palmer's *American Apollo*.

Principle Duties and Responsibilities:

- Assist the Production Stage Manager in the preparation and running of all rehearsals and productions you are assigned to at the festival (This includes all rehearsals and sitzproba).
- Create paperwork and communicate the needs of the rehearsal room and stage to the production staff.
- Attends production meetings when required.
- Calling artists entrances and pertinent technical movements from a score.
- If needed, temporarily run the rehearsal room if the Stage Manager is absent.
- Attends onstage lighting sessions when not in conflict with another rehearsal. This includes being a light walker.

Essential Job Functions:

Works with creative teams and performers, independently utilizing their creative ability and artistic judgment to achieve a successful interpretation of designs for new productions. Consults with and updates the Stage Management Team and keeps them informed of all stages of production. Assistant Stage Managers will be assigned to two productions. Assignments will be confirmed at a later date.

Dates of Employment:

Monday, May 27 – Tuesday, July 23, 2024.

Compensation:

\$825/week during the festival season.
\$350 travel stipend or round-trip airfare.
Housing is provided.
Additional benefits provided as per the AGMA CBA.

Qualifications and Skills

Any Combination of education and experience providing the required skill and knowledge for successful performance would be qualifying. Typical qualifications would be equivalent to:

- 3+ years of experience working in stage management.
- Ability to call cues from a score.
- Minimum BA/BFA in Theatre or equivalent professional experience.
- Excellent verbal and written communication skills.
- Proven leadership skills.

Application Process:

Submit resume and cover letter via email with the subject line "Opera ASM" or by mail to:
Des Moines Metro Opera
Attention: Bridget Anderson, Assistant Production Manager
106 West Boston Avenue
Indianola, IA 50125

production@dmmo.org

Deadline:

Applications will be accepted until the position is filled. Applicant screening process to begin immediately.

As an Equal Opportunity Employer, Des Moines Metro Opera celebrates diversity and inclusion. We do not discriminate against any employee or job applicant on the basis of race, color, religion, national origin, creed, gender identity, sexual orientation, pregnancy, disability, age, veteran status, political affiliation or philosophy. All qualified applicants are encouraged to apply.