



Job Description: Properties Intern
Reports To: Head of Properties, Asst. Head of Properties, Props Stage Supervisor

Summary:

Des Moines Metro Opera is a major summer opera festival located in Indianola, IA. The company produces 3-4 new productions each season in a summer repertory schedule, presented within the intimate 467-seat theatre at the Blank Performing Arts Center. Our 53rd season includes Wagner's *The Flying Dutchman*, Janáček's *The Cunning Little Vixen*, and Stravinsky's *The Rake's Progress*.

At Des Moines Metro Opera, the Design & Production Internship is a concentrated nine-week training and work program. Over the nine weeks interns participate in talkbacks with directors, designers, and production staff. Interns also attend several classroom workshops including refining a resume and portfolio, networking, websites, freelancing, and production contracts; as well as receive hands-on instruction in skill-based workshops which include rigging for the stage, welding, and stage painting. All the while interns are working alongside 50+ staff and design members from professional theatre and production companies, helping interns expand their professional network of contacts.

Principle Duties and Responsibilities:

- Assist with the preparation, construction, modification, and repair of properties for all Mainstage and 2nd Stage Series productions.
- Assist in loading and unloading all scenery trucks during your residency.
- Under the direction of the Props Stage Supervisor, act as props run crew for all productions.
- Assist in cleaning the properties area at the end of the season, including returning all stock to DMMO storage.
- Assist with maintaining a prop inventory throughout the season.
- Attend all Intern Talkbacks and Workshops.

Dates of Internship:

Monday, May 26 – Friday, July 25, 2025.

Compensation:

Daily stipend of \$75/day during the festival season.

\$300 travel stipend to be paid upon arrival.

DMMO will provide single occupancy air-conditioned dormitory style housing during the festival season.

Skills and Knowledge

Any Combination of education and experience providing the required skill and knowledge for successful performance would be qualifying. Typical qualifications would be equivalent to:

- Currently enrolled in or graduated with BA/BFA in Theatre or equivalent professional experience.
- 2 years of experience as a Props Artisan.
- Be skilled in one of the three areas- Construction/Furniture, Painting/Finishing, or Sewing
- Excellent verbal and written communication skills.
- Must be at least 18 years of age to apply.

Physical Requirements and Working Conditions

- Ability to lift 50 pounds unassisted or with the help of a team
- Ability to hold and operate hand, air, and power tools.
- Work includes being in an open air environment during the summer.
- Work includes periods of standing, working in low light, and climbing stairs/ladders.

Application Process:

Submit resume with 3 references and cover letter via email with the subject line "Props Intern" to:
Production@dmmo.org

Deadline:

Applications will be accepted until the position is filled. Applicant screening process to begin immediately.

As an Equal Opportunity Employer, Des Moines Metro Opera celebrates diversity and inclusion. We do not discriminate against any employee or job applicant on the basis of race, color, religion, national origin, creed, gender identity, sexual orientation, pregnancy, disability, age, veteran status, political affiliation or philosophy. All qualified applicants are encouraged to apply.